



# Casual Staff Wanted

## Casual Community Centre Assistants

£7.70 per hour aged 21-24, £8.21 if aged over 25

Tunbridge Wells Borough Council has opportunities for casual work in its Community Centres. We are looking for independent and reliable individuals to be the focal point for visitors and people who wish to hire the TN2 and Camden Centres.

Key tasks include taking hire enquiries over the phone and in person, and leaving accurate messages for centre staff to process bookings. You will also need to ensure rooms are set up as required for individual bookings and are cleared away after each use, which may require some heavy lifting.

The hours of work offered will vary according to the service needs. We may be able to offer hours during the day, but are particularly looking for staff with evening and weekend availability.

If you are interested, please email your CV to:

[julie.hawksworth@tunbridgewells.gov.uk](mailto:julie.hawksworth@tunbridgewells.gov.uk)

**Julie Hawksworth, Camden Centre Manager, Tel: 01892 554171 .**